



**STATEMENT OF PROCEEDINGS FOR THE MONTHLY
BUSINESS MEETING OF THE SYBIL BRAND COMMISSION FOR
INSTITUTIONAL INSPECTIONS OF THE COUNTY OF LOS ANGELES**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET,
LOS ANGELES, CALIFORNIA 90012**

Wednesday, April 20, 2011

10:00 AM

ROLL CALL

Present: Chairperson Montaña, Vice Chairperson Bacio, Commissioner Hall and Commissioner Moore

Excused: Commissioner Bigby, Commissioner Hammargren and Commissioner Hill

The Pledge of Allegiance and a Moment of Silence will be led by Chairperson Montaña.

Chairperson Montaña led in the Pledge of Allegiance, followed with a moment of silence and a self introduction.

I. ADMINISTRATIVE MATTERS

1. Meeting to be called to order by Chairperson Montaña. (11-1846)

Chairperson Montaña called the meeting to order at 10:05 a.m.

2. Approval of the April 13, 2011 Minutes. (11-1847)

On motion of Vice Chairperson Bacio, seconded by Commissioner Hall, unanimously carried, the minutes of the meeting of April 13, 2011 were approved.

Following discussion, Commissioner Hall stated she will not attend the 2011 Commissioners' Leadership Conference at The Music Center, Dorothy Chandler Pavilion on May 12, 2011.

Ayes: 4 - Chairperson Montaña, Vice Chairperson Bacio,
Commissioner Hall and Commissioner Moore

Excused: 3 - Commissioner Bigby, Commissioner Hammargren
and Commissioner Hill

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

3. ROUNDTABLE DISCUSSION

Department of Auditor-Controller
Department of Children and Family Services
Community Care Licensing
Internal Services Department
Department of Mental Health
Probation Department
Sheriff's Department (11-1848)

Department of Auditor-Controller's Office

There was no representation.

Department of Children and Family Services

Dorothy Channel, CSA II of DCFS, informed the Commission that Elizabeth Howard was unable to attend today's meeting. She reported in the area of General Neglect abuse referrals, 3 evaluated out, 2 unfounded, and 8 pending ; physical abuse referrals: 3 evaluated, 2 unfounded and 4 pending; and sexual abuse referrals: 2 evaluated out, 2 inconclusive and 2 pending. There were 469 reported runaways with some being duplicate.

Ms. Channel reported that the emancipated foster youth Commissioner Bacio inquired about, parents had their parental rights terminated, and must now go through the Foster Care process in order to re-unite with the youth. Ms. Channel will ensure that the Commissioners/Staff receive email copies of DCFS' Group Home Compliance Monitoring Reports. Regarding the Moore's Cottage Group Home report, Ms. Channel reported that only a verbal report is available within 3-6 months of their inspection, a written report will be available the next reporting period.

Chairperson Montaña expressed her concern regarding mold at the Clybourn Group Home in North Hollywood.

Community Care Licensing

There was no representation.

Internal Services Department

William Kiriya, District Manager, Facility Operations, reported there was a fire in the laundry room at Camp Paige, repairs are scheduled to be completed by mid-May 2011. Camp Rocky had a broken water main, there's a temporary fix and estimates are being sought for permanent repair.

Commissioner Hall inquired if ISD is responsible for the repairs at Compton Courthouse. Mr. Kiriya will investigate the matter and report back to the Commission at the next Business Meeting.

Department of Mental Health

There was no representation.

Probation Department

Lisa Campbell-Motton, Director of Placement Permanency & QA of the Probation Department (PD), reported that Aiming High Group Homes are ran by all family members, and the Commission should pay extra attention to the facilities operation. March 2011 there were 107 AWOLS, 104 kids involved, 65 remains AWOL, 18 placed in juvenile hall, 4 went to camp, 1 placed with a family member, and 14 kids are in Group Homes; 4 fatalities in March; 6 Group Home investigation, attempted suicide at Phoenix House. Bayfront Group Home is placed on hold and is on Corrective Action Plan; Aviva Group Home was placed on a 1 day hold; Loving Life had 1 sexual allegation which was ruled unfounded; and Trinity Group Home was placed on a thirty day hold.

Sheriff's Department

Commander Amus, Sheriff's Department, reported the Sheriff's Department is working with the Courts in replacing antiquated camera system; Antelope Valley Courthouse is replacing its VHS system with a digital recording system; Glendale Courthouse Lock-up is being

refurbished; and he's working with Bill Dibble on the implementation of the reflective tape.

4. Chairperson's Report on Various Items for April 20, 2011. (11-1849)

Chairperson Montaña, instructed staff to draft a letter commending Sergeant G. Wallace, Santa Clarita Branch, for being an excellent worker and a good role model to the Deputies.

5. Treasurer's Report for April 20, 2011. (11-1850)

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$756.09.

7. Staff Report on Correspondence Received, and Department Representative Reports. (11-1852)

Roy Sinclair, Staff, Commission Services, informed County Department Representatives that all future reports presented at the Commission meeting should be submitted in writing.

Commissioner Moore instructed staff to include in the minutes all Commission requests for reports, follow up reports or report back from Department Representatives, and that those reports are received one week prior to the Commissions' Business Meeting, and is included as a discussion matter on the agenda.

6. Review of Group Home Compliance Monitoring Audit Reports. (11-1851)

Vice Chairperson Bacio and Commissioner Moore reported/commented on their review of the following Department of Children and Family Services (DCFS) Group Home Monitoring Reports as satisfactory:

- **Maryvale (Bacio)**
- **Aviva Children and Family Program (Moore)**
- **Little Peoples World (Moore)**

Commissioner Moore expressed concern regarding a staff member of Little People's World not having a valid Driver License, and some staff members not having current CPR certifications on file. However, it was

noted the company submitted a corrective action plan to address these issues.

- 8. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from April 14, 2011 to April 19, 2011. (11-1853)**

Chairperson Montaño

- **Dubnoff Center (Clybourn Group Home) – 14, #4, the facility was visited on April 18, 2011, however, the facility was not inspected, as no one was home.**
- **Santa Clarita Branch, the facility was visited on April 19, 2011, and found to be in satisfactory condition. Chairperson Montaño instructed staff to draft a letter of commendation to Sergeant G. Wallace.**

Vice Chairperson Bacio

- **Ettie Lee Home (John Eccles Home) – 16, #4, the facility was visited on April 14, 2011, and found to be in satisfactory condition.**
- **Mental Health Courthouse Dept. 95, the facility was visited on April 19, 2011, and found to be in satisfactory condition. Area of Concern: Camera obstructing the Deputies view needs to be move, as this poses a safety issue.**

Commissioners Moore

- **Inglewood Superior Courthouse – The facility was visited on March 30, 2011, however, the facility was not inspected, as staff was investigating the theft of a Deputy's car.**

Commissioners Hall and Moore

- **Edleman's Children Court, The facility was visited on April 12, 2011, and found to be in satisfactory condition. Areas of Concern: The Control Panel is inoperative, and the radios on the 4th and 5th floor do not work adequately.**
- **Teen's Happy Home #1 – 40, #4, The facility was visited on March 30, 2011, however, the facility was not inspected, as staff was taking a client to a previously scheduled appointment.**
- **Teen's Happy Home #1 – 40, #4, The facility was re-visited on April 14, 2011, however, the facility was not inspected, a Hotline Complaint was made, as no qualified staff was at the facility while the minors were home, and the doors to the facility were unlocked.**

- **South Los Angeles Sheriff Station, The facility was visited on April 19, 2011, and found to be in satisfactory condition.**

III. MISCELLANEOUS

Matters Not Posted

9. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (11-1854)

There were no matters presented for a future agenda.

Public Comment

10. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-1855)

There were no members of the public present to address the Commission.

Adjournment

11. Adjournment for the meeting of April 20, 2011. (11-1856)

The April 20, 2011 meeting adjourned at 12:05 p.m.

